

**NASHVILLE SCHOOL OF LAW**

**STUDENT HANDBOOK**

**HENRY TERM**

**2012**



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## INTRODUCTION

Welcome to Nashville School of Law. This handbook is provided to give you information that you need during the 2012 Henry Term. **It is very important that you read the entire handbook as it contains important rules, practices, policies, procedures and schedules all students must follow.** If you have questions about anything contained in this handbook or if you have questions not answered here, please contact the administration office.

The information contained in this handbook is subject to change without notice. It is intended to serve as a general source of information for students. It is in no way intended to state contractual terms. Nashville School of Law reserves the right to modify at any time its policies, rules and procedures with respect to admissions, academic regulations, continuance in school, graduation requirements, and/or fees. The courses and the teaching personnel described in this handbook are subject to change at any time.

Students should check the NSL website, [www.nashvilleschooloflaw.net](http://www.nashvilleschooloflaw.net), frequently for announcements, updated information, grades, syllabi, etc.

## CONTACT INFORMATION

Nashville School of Law	Telephone:	615-256-3684 (office)
4013 Armory Oaks Drive		615-256-3691 (library)
Nashville, TN 37204	FAX	615-244-2383
Web Site:	<a href="http://www.nashvilleschooloflaw.net">www.nashvilleschooloflaw.net</a>	
Email:	<a href="mailto:beth@nashvilleschooloflaw.net">beth@nashvilleschooloflaw.net</a>	

## ADMINISTRATIVE STAFF

Joe C. Loser, Jr.	President and Dean	<a href="mailto:dean@nashvilleschooloflaw.net">dean@nashvilleschooloflaw.net</a>
Virginia Townzen	Associate Dean	<a href="mailto:vtownzen@nashvilleschooloflaw.net">vtownzen@nashvilleschooloflaw.net</a>
Beth McDonald	Registrar	<a href="mailto:beth@nashvilleschooloflaw.net">beth@nashvilleschooloflaw.net</a>
Amy Hennemann	Library Coordinator	
Robin Harrell	Assistant Registrar	<a href="mailto:robin@nashvilleschooloflaw.net">robin@nashvilleschooloflaw.net</a>
Chip Loser	Administrative Assistant	<a href="mailto:chip@nashvilleschooloflaw.net">chip@nashvilleschooloflaw.net</a>
Sharonda Greene	Administrative Assistant	<a href="mailto:sharonda@nashvilleschooloflaw.net">sharonda@nashvilleschooloflaw.net</a>
Heather Carr	Administrative Assistant	<a href="mailto:heather@nashvilleschooloflaw.net">heather@nashvilleschooloflaw.net</a>
Pete Cantrell	Cashier	

## 2012 HENRY TERM CALENDAR

January 16	Henry Term Registration for Fourth Year Students
January 17	Henry Term Registration for Third Year Students
January 18	Henry Term Registration for Second Year Students
January 23	Henry Term Registration for Entering First Year Students, Transfers, and Re-admits
January 24-25	Henry Term Late Registration and Students on Probation
February 4	Mini Bar Exam for Rising Third Year Students
February 14	Henry Term Orientation for Entering First Year Students
February 14	First day of Henry Term classes
June 18	BLE & TLAP Session with Fourth Year Students
June 25-July 4	No Henry Term classes
July 9	Henry Term classes resume
September 3	Labor Day—no classes
October 24—November 14	Henry Term Final Exams
December 1	2012 Henry Term Graduation
January 14-23, 2013	2013 Henry Term Registration
February 2, 2013	Mini Bar Exam for Rising Third Year Students

### OFFICE HOURS

Monday:	8:30 A.M.—5:30 P.M.
Tuesday:	8:30 A.M.—5:30 P.M.
Wednesday:	8:30 A.M.—5:30 P.M.
Thursday:	8:30 A.M.—5:30 P.M.

### BOOKSTORE HOURS

REGULAR SCHEDULE:	Monday--Thursday	5:00 P.M.—6:30 P.M.
REGISTRATION SCHEDULE:	January 17-19, 24	9:00 A.M.—4:00 P.M.

### LIBRARY HOURS

Monday:	8:30 A.M.—10:30 P.M.	Friday:	8:30 A.M.—6:00 P.M.
Tuesday:	8:30 A.M.—10:30 P.M.	Saturday:	8:30 A.M.—6:00 P.M.
Wednesday:	8:30 A.M.—10:30 P.M.	Sunday:	8:30 A.M.—6:00 P.M.
Thursday:	8:30 A.M.—10:30 P.M.		

Note: The library is closed on major holidays.

## TUITION

The total tuition rate for the Henry Term 2012 year is \$5,292.00 based on 12 credit hours at \$441.00 per course credit hour. This may be paid in full at registration or in monthly installments with no additional charges. The Registration fees of \$200.00 and EXAM 4 fee of \$90.00 (optional) must be paid at registration and if graduating, a \$300 graduation fee.

Full payment of tuition at registration entitles the student to a 5% discount on the total tuition for the year. If unearned tuition is refunded for any reason, the student loses the benefit of the deduction.

If payment is to be in monthly installments, the first Henry term payment is due at registration. The second Henry term payment is due March 1, 2012. The remaining Henry term payments are due the first day of each month with the final Henry term payment due November 1, 2012. There is a \$10.00 late fee applied for tuition not received by the tenth of each month. Any student abusing the monthly payment privilege is subject to being dropped for nonpayment of tuition at the discretion of the dean.

For your convenience, you may keep your credit/debit card number on file in the office and have your tuition automatically deducted on the 7<sup>th</sup> of each month. To take advantage of automatic payment of your monthly tuition, complete the automatic Tuition Payment Form and return the completed form to the office. A new form must be submitted each year.

Any student suspended, dismissed or voluntarily withdrawn from any courses will be liable for the entire amount of tuition unless the school elects to forgive that portion of the tuition which is unearned at the time of the suspension, dismissal, or voluntary withdrawal. The dean's office must be notified in writing. There is a \$50.00 fee charged for each class dropped and a \$50.00 fee for each class added after registration. Fees are non-refundable.

## FEES

Students are subject to the following non-refundable fees:

\$200.00	Registration Fee due at Registration
\$ 90.00	EXAM 4 due at Registration (Optional)
\$100.00	Late Registration Fee (For Registration after January 26, 2012)
\$ 10.00	Late Tuition Fee
\$ 50.00	Drop Course Fee Per Course
\$ 50.00	Add Course Fee Per Course
\$ 20.00	Returned Check
\$ 10.00	Change Status Fee Per Course
\$ 50.00	Makeup Exam Request Fee Per Course
\$300.00	Graduation Fee due at Registration
\$882.00	Third Year Moot Court Fee
\$1323.00	Fourth Year Moot Court Fee

## EXAM 4

Students have the option of taking their final examinations on their laptops with EXAM 4 software. Not all instructors will be using this option. The fee is \$90.00 for the Henry Term and **must** be paid at Registration.

## BOOKS

Books may be purchased at the Bookstore during bookstore hours. No refund or exchanges will be made for books purchased by students. Due to limited storage space in the bookstore, books are ordered and stocked in the Bookstore approximately one (1) month before the date of the first class in a particular course.

## ACADEMIC STANDARDS AND POLICY

Grade Equivalents:	95-100	A	4.0
	85-94	B	3.0
	75-84	C	2.0
	65-74	D	1.0
	0-64	F	0.0

## ACADEMIC EXCELLENCE

Students are encouraged to strive for academic excellence while matriculating at Nashville School of Law. There is a high correlation between law school GPA and bar exam passage. The higher the GPA—the greater the chance of passing the bar exam the first time taken. It is much easier to review four years of legal studies in a six weeks period prior to the bar exam than it is to learn the information.

## GPA REQUIREMENTS FOR STUDENTS ENTERED PRIOR TO JUNE 1, 2007

First year students must successfully complete all required first year courses with a cumulative grade point average of at least 2.00 to be eligible to enroll in any required second year course. Therefore, a First Year Student must:

- (1) Pass all First Year courses with at least a D, **and**
- (2) Have a cumulative GPA of at least a 2.00

before being considered a Second Year Student and eligible to register for Second Year courses.

Second year students must successfully complete all required second year courses with a cumulative grade point average of at least 2.00 to be eligible to enroll in any required third/fourth year course. Therefore, a Second Year Student must:

- (1) Pass all Second Year courses with at least a D, **and**
- (2) Have a cumulative GPA of at least a 2.00

before being considered a Third Year Student and eligible to register for any Third or Fourth Year courses.

Third and fourth year students must maintain a 2.00.

At the end of each school year, the cumulative grade point average of each student will be computed. Any student with a cumulative GPA of **2.00 or higher** is a student in **Good Standing**. Any student with a cumulative GPA of **less than 2.00** will be placed on **Academic Probation**. Priority at registration will be given students in Good Standing. Students on Academic Probation may register on a space available basis during late registration only.

Any student **not increasing their cumulative GPA to a 2.00** after one (1) year of Academic Probation will be **Academically Dismissed**.

Required courses only will be used to compute the cumulative GPA of any first and second year student. All courses, including elective courses, will be used to compute the cumulative GPA of any third and fourth year student. Students are required to register for a minimum of six (6) credits and maintain registration for at least six (6) credits during the school year.

In order to graduate, a student must successfully complete the required number of credits (48) with a grade point average of at least 2.00.

When final course grades are received from the instructors, they will be posted at the school and on the Web Site.

### **GPA REQUIREMENTS FOR STUDENTS ENTERING AFTER MAY 31, 2007**

First year students must successfully complete all required first year courses with a cumulative grade point average of at least 2.25 to be eligible to enroll in any required second year course. Therefore, a First Year Student must:

- (1) Pass all First Year courses with at least a D, **and**
- (2) Have a cumulative GPA of at least a 2.25

before being considered a Second Year Student and eligible to register for Second Year courses.

Second year students must successfully complete all required second year courses with a cumulative grade point average of at least 2.25 to be eligible to enroll in any required third/fourth year course. Therefore, a Second Year Student must:

- (1) Pass all Second Year courses with at least a D, **and**
- (2) Have a cumulative GPA of at least a 2.25

before being considered a Third Year Student and eligible to register for any Third or Fourth Year courses.

Third and fourth year students must maintain a 2.25.

At the end of each school year, the cumulative grade point average of each student will be computed. Any student with a cumulative GPA of **2.25 or higher** is a student in **Good Standing**. Any student with a cumulative GPA of **less than 2.25** will be placed on **Academic Probation**. Priority at registration will be given students in Good Standing. Students on Academic Probation may register on a space available basis during late registration only.

Any student **not increasing their cumulative GPA to a 2.25** after one (1) year of Academic Probation will be **Academically Dismissed**.

Required courses only will be used to compute the cumulative GPA of any first and second year student. All courses, including elective courses, will be used to compute the cumulative GPA of any third and fourth year student. Students are required to register for a minimum of six (6) credits and maintain registration for at least six (6) credits during the school year.

In order to graduate, a student must successfully complete the required number of credits (48) with a grade point average of at least 2.25.

When final course grades are received from the instructors, they will be posted on the Web Site.

## APPLICATION FOR RE-ADMISSION AFTER VOLUNTARY WITHDRAWAL

A student voluntarily withdrawing from attendance at Nashville School of Law during any academic school year must sit out the remaining portion of that school year. A student seeking re-admission after voluntary withdrawal must file an application for re-admission. If the most recent LSAT score of the applicant is more than five (5) years old, the applicant for re-admission must retake the LSAT and register for the LSDAS service. Three new letters of recommendation must be submitted to LSDAS or directly to Nashville School of Law. All students re-admitted after withdrawal/dismissal will be required to meet the GPA requirement of 2.25 to matriculate.

### CLASS ATTENDANCE

Class attendance is mandatory. There are **no** excused absences. A student who fails to attend 80% of the total class hours will be dropped from the class with no refund of tuition. A reminder letter may be sent to the student when the dean's office receives notification that the student has missed one-half of the allowed amount. Students are responsible for keeping up with their absences and urged to save their allowed absences for emergencies.

A student missing more than as follows will be dropped from the class:

1 credit course	2 classes
2 credit course	4 classes
3 credit course	7 classes

### EXAMINATIONS

Students completing examinations must never use both their ID number and name. ID numbers only are to be used on examinations worth 50 percent or more of the final course grade.

Instructors are under no obligation to make examinations available at the Administrative Office for viewing. Students viewing examinations can not discuss any part of the examination with any other student, must stand at the front counter and may not make any notes.

### MAKEUP EXAMINATIONS

Any student who fails to take the Final Examination in any course due to an emergency must make a request in writing to Dean Townzen for permission to make up the examination. The student must request an authorization form for each exam to be made up. Each request requires a fee of \$50.00. Both Dean Townzen and the instructor must approve the authorization form(s). If the request is approved, the administration office staff will administer a makeup Final Examination. The deadline for all makeup Final Examinations is January 1, 2012, or the student will receive a failing grade.

Students must make arrangements directly with their instructors for any other makeup examinations.

### INSTRUCTOR EVALUATIONS

Prior to the end of each course, the students will be asked to evaluate the performance of the instructor. The evaluations are strictly confidential and the students are encouraged to be honest and candid. **Evaluations are mandatory and must be returned to the school office at least two (2) weeks before the final examination in the course or an "F" will be posted as the student's grade.**

## **JOB PLACEMENT**

Periodically the school receives notice of full-time and part-time job openings. Students will be given the opportunity at registration to fill out a “Questionnaire for Placement Service” and indicate whether they are interested in receiving notification of job opportunities during the 2012 school year. Notice of job opportunities will also be posted on bulletin boards and on the website.

## **HONOR COUNCIL**

NSL students have adopted an honor code establishing standards of conduct and providing for enforcement of those standards by an Honor Council composed of students from each class. Election of Honor Council members shall take place during the first three weeks of school. Each level, First Year, Second Year, Third Year, shall elect one member to a two-year term and two members to a one-year term.

All students will receive a copy of the Honor Council Policies and Procedures at registration that should be read thoroughly, especially Article XI, “Violations of the Honor Code.”

## **SCHOLARSHIPS**

A limited number of partial scholarships are awarded to Second, Third and Fourth Year students based on need and scholarship: John C. Tune Scholarship, Paul Holbrook Charitable Trust, William P. Cooper Scholarship, James Gilbert Lackey, Jr. Scholarship, J. Carlton Loser Scholarship, Luther E. Cantrell, Jr. Scholarship, George O. Albright Scholarship, Clarence Suiter Scholarship, Tennessee General Sessions Judges Conference Scholarship, Corryne Brazzell Arney Scholarship, Harry S. Lester Scholarship, Judge Charles Gilbert Scholarship, Justice Charles O’Brien Scholarship and other Trustee and Faculty Scholarships.

A scholarship request must be in the form of a letter to Dean Joe C. Loser, Jr. The letter should consist of biographical statement of your past and present situation, your plans for the future use of your legal training, and the basis of your need for financial assistance. A small photograph should be included. The deadline for submitting requests is December 1 of each year.

## COURSE REQUIREMENTS

### First Year Courses:

Contracts and Sales (3 credits)  
Introduction to Law and Legal Writing (3 credits)  
Torts (3 credits)  
Crimes (1 credit)  
Constitutional Criminal Law (1 credit)  
Criminal Procedure (1 credit)

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12 Credits

### Second Year Courses:

Evidence (3 credits)  
Civil Procedure (3 credits)  
Restitution and Remedies (3 credits)  
Property (3 credits)

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12 Credits

### Third and Fourth Year Courses:

Wills (2 credits)  
Estate Planning (1 credit)  
Business Associations (3 credits)  
Ethics and Professionalism (1 credit)  
Advanced Legal Writing (1 credit)  
Third Year Moot Court (0 credit)  
Negotiable Instruments (1 credit)  
Secured Transactions (1 credit)  
Constitutional Law (3 credits)  
Conflicts of Law (2 credits)  
Mortgages (1 credit)  
Domestic Relations (1 credit)  
Fourth Year Moot Court (0 credit)

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17 Credits

For 2012 entering first year students, seven (7) elective credits must be earned during law school matriculation to complete the requirement of 48 credits. Scheduling changes may affect the number of required electives for some students. Any questions regarding the number of electives required should be addressed to the associate dean.

Electives are offered on a rotating basis between terms. Some electives have pre-requisites. Students should check Course Descriptions on the website before registration regarding pre-requisites.

## 2012 HENRY TERM CLASS/EXAM SCHEDULE

### FIRST YEAR

NUMBER/COURSE	INSTRUCTOR	DAY/TIME	FIRST CLASS	LAST CLASS	LOCATION	FINAL EXAM
1072 Crimes	L. Dykes	Tues. 6:30 p.m.	02/14/12	04/24/12	Auditorium	Tues. 05/01/12 6:30 p.m.
1092 Constitutional Criminal Law	L. Dykes	Tues. 6:30 p.m.	05/08/12	07/31/12	Auditorium	Tues. 08/07/12 6:30 p.m.
1112 Criminal Procedure	L. Dykes	Tues. 6:30 p.m.	08/14/12	10/23/12	Auditorium	Tues. 11/06/12 6:30 p.m.
1132 Torts	M. Davidson	Tues. 8:20 p.m.	02/14/12	10/09/12	Auditorium	Tues. 11/13/12 6:30 p.m.
1152 Intro to Law & Legal Writing	D. Hudson	Wed. 4:45 p.m.	02/15/12	10/10/12	Auditorium	Wed. 10/24/12 6:30 p.m.
1022 Intro to Law & Legal Writing	D. Hudson	Wed. 6:30 p.m.	02/15/12	10/10/12	Auditorium	Wed. 10/24/12 6:30 p.m.
1062 Contracts & Sales	B. Harbison	Wed. 8:20 p.m.	02/15/12	10/10/12	Auditorium	Wed. 10/31/12 6:30 p.m.

### SECOND YEAR

NUMBER/COURSE	INSTRUCTOR	DAY/TIME	FIRST CLASS	LAST CLASS	LOCATION	FINAL EXAM
2072 Property	D. Berry	Tues. 6:30 p.m.	02/14/12	10/09/12	Room 200	Tues. 11/06/12 6:30 p.m.
2052 Restitution & Remedies	C. Spoden	Tues. 8:20 p.m.	02/14/12	10/09/12	Room 200	Tues. 10/30/12 6:30 p.m.
2022 Evidence	S. Dozier	Wed. 6:30 p.m.	02/15/12	10/10/12	Room 200	Wed. 11/14/12 6:30 p.m.
2042 Civil Procedure	C. Grant	Wed. 8:20 p.m.	02/15/12	10/10/12	Room 200	Wed. 10/24/12 6:30 p.m.

### THIRD YEAR

NUMBER/COURSE	INSTRUCTOR	DAY/TIME	FIRST CLASS	LAST CLASS	LOCATION	FINAL EXAM
3002 Advanced Legal Writing	D. Hudson	Tues. 6:30 p.m.	02/14/12	04/24/12	Room 100	Tues. 05/01/12 6:30 p.m.
3072 Advanced Legal Writing	D. Hudson	Tues. 8:20 p.m.	02/14/12	04/24/12	Room 100	Tues. 05/01/12 8:20 p.m.
3092 Ethics & Professionalism	L. Chastain	Tues. 6:30 p.m.	05/08/12	07/17/12	Room 100	Tues. 07/24/12 6:30 p.m.
3022 Wills & Estates	A. Russell	Wed. 6:30 p.m.	02/15/12	07/25/12	Room 100	Wed. 08/08/12 6:30 p.m.
3042 Estate Planning	H. Dodson	Wed. 6:30 p.m.	08/22/12	10/31/12	Room 100	Take home exam due 11/14/12
3062 Business Associations	T. Howell	Wed. 8:20 p.m.	02/15/12	10/17/12	Room 100	Wed. 11/07/12 6:30 p.m.
3122 Third Year Moot Court	T. Carlton	Mon. 6:30 p.m.	04/04/12	09/10/12	Trial Courtroom	
4122 Domestic Relations	L. Davies	Tues. 6:30 p.m.	02/14/12	04/24/12	Room 300	Tues. 05/01/12 6:30 p.m.
4072 Conflicts of Law	P. McHale	Tues. 8:20 p.m.	02/14/12	07/24/12	Room 300	Tues. 07/31/12 6:30 p.m.
4102 Mortgages	W. Turner	Tues. 8:20 p.m.	08/07/12	10/16/12	Room 300	Tues. 10/30/12 6:30 p.m.
4042 Negotiable Instruments	R. Corlew	Wed. 6:30 p.m.	02/15/12	04/25/12	Room 300	Wed. 05/02/12 6:30 p.m.
4062 Secured Transactions	R. Corlew	Wed. 6:30 p.m.	05/09/12	08/01/12	Room 300	Wed. 08/15/12 6:30 p.m.
4022 Constitutional Law	W. Koch	Wed. 8:20 p.m.	02/15/12	10/17/12	Room 300	Wed. 11/07/12 6:30 p.m.
4142 Fourth Year Moot Court	J. Butler	Mon. 6:30 p.m.	03/05/12	10/08/12 Appeals	Appellate Courtroom	

### ELECTIVES

NUMBER	/COURSE	INSTRUCTOR	DAY/TIME	FIRST CLASS	LAST CLASS	LOCATION	FINAL EXAM
5052	Administrative Law	L. England	Tues. 4:45 p.m.	02/14/12	04/24/12	Room 100	Tues. 05/01/12 4:45 p.m.
5172	Bankruptcy Law	H. Hilldebrand	Wed. 4:45 p.m.	02/15/12	07/25/12	Room 300	Mon. 08/01/12 4:45 p.m.
5042	Immigration Law	M. Arroyo	Wed. 4:45 p.m.	08/08/12	10/17/12	Room 300	Wed. 10/24/12 4:45 p.m.
5332	Gen. Sessions Pract.	C. Moreland	Tues. 6:30 p.m.	02/14/12	04/24/12	Room 400	Tues. 05/01/12 6:30 p.m.
5242	Civil Lit. Skills & Values	E. Davidson	Tues. 6:30 p.m.	08/07/12	10/16/12	Room 300	Tues. 11/13/12 6:30 p.m.
5362	TN Bar Exam Skills & Rev.	D. Hudson	Tues. 6:30 p.m.	05/08/12	10/23/12	Room 300	Tues. 11/13/12 6:30 p.m.
5152	TN Constitutional Law	D. Hudson	Tues. 8:20 p.m.	05/08/12	07/17/12	Room 100	Tues. 07/24/12 8:20 p.m.
5192	Criminal Def. Skills & Val.	L. Dykes	Tues. 8:20 p.m.	08/07/12	10/16/12	Room 100	Tues. 10/30/12 6:30 p.m.
5032	Entertainment Law	R. DeSalvo	Wed. 6:30 p.m.	08/22/12	10/31/12	Room 300	Tues. 11/14/12 6:30 p.m.

## 2012 HENRY TERM CLASS SCHEDULE

TIME	MONDAY	TUESDAY	WEDNESDAY
4:45 P.M.- 6:25 P.M.		5052 Administrative Law— <b>England</b> (spring)	1152 Intro to Law & Legal Writing-- <b>Hudson</b> 5172 Bankruptcy Law— <b>Hildebrand</b> (spring/summer) 5042 Immigration Law— <b>Arroyo</b> (fall)
6:30 P.M.- 8:10 P.M.	3122 Third Year Moot Court— <b>Carlton</b> 4142 Fourth Year Moot Court— <b>Butler</b>  <b>6:30—10:00 p.m.</b>	1072 Crimes-- <b>Dykes</b> 1092 Constitutional Criminal Law-- <b>Dykes</b> 1112 Criminal Procedure-- <b>Dykes</b> 2072 Property-- <b>Berry</b> 3002 Advanced Legal Writing— <b>Hudson</b> (spring) 5332 General Sessions Practicum— <b>Moreland</b> (spring) 3092 Ethics & Professionalism— <b>Chastain</b> (summer) 5242 Civil Litigation Skills & Values— <b>E. Davidson</b> (fall) 4122 Domestic Relations— <b>Davies</b> (spring) 5362 TN Bar Exam Skills & Review— <b>Hudson</b> (summer-fall)	1022 Intro to Law & Legal Writing-- <b>Hudson</b> 2022 Evidence-- <b>Dozier</b> 3022 Wills & Estates-- <b>Russell</b> 3042 Estate Planning— <b>Dodson</b> 4042 Negotiable Instruments— <b>Corlew</b> (spring) 4062 Secured Transactions— <b>Corlew</b> (summer) 5032 Entertainment Law (fall)— <b>DeSalvo</b>
8:20 P.M.- 10:00 P.M.		1132 Torts-- <b>Davidson</b> 2052 Restitution & Remedies-- <b>Spoden</b> 3072 Advanced Legal Writing— <b>Hudson</b> (spring) 5152 TN Constitutional Law— <b>Hudson</b> (summer) 5192 Criminal Defense Skills & Values – <b>Dykes</b> (fall) 4072 Conflicts of Law-- <b>McHale</b> 4102 Mortgages-- <b>Turner</b>	1062 Contracts & Sales— <b>Harbison</b> 2042 Civil Procedure-- <b>Grant</b> 3062 Business Associations— <b>Howell</b> 4022 Con Law-- <b>Koch</b>

## 2012 HENRY TERM ACADEMIC CALENDAR

### FEBRUARY

- (TU) 14    5052 Administrative Law – Class begins 4:45 p.m.  
                   1072 Crimes – Class begins 6:30 p.m.  
                   1132 Torts – Class begins 8:20 p.m.  
                   2072 Property – Class begins 6:30 p.m.  
                   2052 Restitution & Remedies – Class begins 8:20 p.m.  
                   5332 General Sessions Practicum – Class begins 6:30 p.m.  
                   3002 Advanced Legal Writing – Class begins 6:30 p.m.  
                   3072 Advanced Legal Writing – Class begins 8:20 p.m.  
                   4122 Domestic Relations – Class begins 6:30 p.m.  
                   4072 Conflicts of Law – Class begins 8:20 p.m.
- (W) 15    5172 Bankruptcy Law – Class begins 4:45 p.m.  
                   1152 Introduction to Law & Legal Writing – Class begins 4:45 p.m.  
                   1022 Introduction to Law & Legal Writing – Class begins 6:30 p.m.  
                   1062 Contracts & Sales – Class begins 8:20 p.m.  
                   2022 Evidence – Class begins 6:30 p.m.  
                   2042 Civil Procedure – Class begins 8:20 p.m.  
                   3022 Wills & Estates – Class begins 6:30 p.m.  
                   3062 Business Associations – Class begins 8:20 p.m.  
                   4042 Negotiable Instruments – Class begins 6:30 p.m.  
                   4022 Constitutional Law – Class begins 8:20 p.m.

## MARCH

(M) 5 First class in 4142 Fourth Year Moot Court

## APRIL

(M) 4 First class in 3122 Third Year Moot Court  
(TU) 24 Last class in 1072 Crimes  
Last class in 3002 Advanced Legal Writing  
Last class in 3072 Advanced Legal Writing  
Last class in 5052 Administrative Law  
Last class in 5332 General Sessions Practicum  
Last class in 4122 Domestic Relations  
(W) 25 Last class in 4042 Negotiable Instruments

## MAY

(TU) 1 1072 Crimes – Final Exam 6:30 p.m.  
3002 Advanced Legal Writing – Final Exam 6:30 p.m.  
3072 Advanced Legal Writing – Final Exam 8:20 p.m.  
5052 Administrative Law – Final Exam 4:45 p.m.  
5332 General Sessions Practicum – Final Exam 6:30 p.m.  
4122 Domestic Relations – Final Exam 6:30 p.m.  
(W) 2 4042 Negotiable Instruments – Final Exam 6:30 p.m.  
(TU) 8 1092 Constitution Criminal Law – Class begins 6:30 p.m.  
3092 Ethics & Professionalism – Class Begins 6:30 p.m.  
5152 TN Constitutional Law– Class begins 8:20 p.m.  
5362 TN Bar Exam Skills and Review – Class begins 6:30 p.m.  
(W) 9 4062 Secured Transactions – Class begins 6:30 p.m.

## JUNE

(M) 18 BLE & TLAP Session with Fourth Year Students 6:30 p.m.  
(4142 Third Year Moot Court will NOT meet)  
25 First day of Henry Term Break

## JULY

(M) 9 Henry Term Classes Resume  
(TU) 17 Last class in 5152 TN Constitution Law  
Last class in 3092 Ethics and Professionalism  
(TU) 24 3092 Ethics & Professionalism – Final Exam 6:30 p.m.  
5152 TN Constitutional Law -- Final Exam 8:20 p.m.  
Last class in 4072 Conflicts of Law  
(W) 25 Last class in 3022 Wills & Estates  
Last class in 5172 Bankruptcy Law  
(TU) 31 Last class in 1092 Constitutional Criminal Law  
4072 Conflicts of Law – Final Exam 6:30 p.m.  
(5362 TN Bar Exam Skills & Review will NOT meet)

## AUGUST

(W) 1 5172 Bankruptcy Law—Final Exam 4:45 p.m.  
Last class in 4062 Secured Transactions  
(TU) 7 1092 Constitutional Criminal Law – Final Exam 6:30 p.m.  
5192 Criminal Defense Skills & Values– Class begins 8:20 p.m.

- 5242 Civil Litigation Skills & Values—Class begins 6:30 p.m.  
 4102 Mortgages – Class begins 8:20 p.m.  
 (W) 8 5042 Immigration Law—Class begins 4:45 p.m.  
 3022 Wills & Estates – Final Exam 6:30 p.m.  
 (3062 Business Associations and 4022 Constitutional Law will NOT meet)
- (TU) 14 1112 Criminal Procedure – Class begins 6:30 p.m.  
 (W) 15 4062 Secured Transactions – Final Exam 6:30 p.m.  
 (W) 22 3042 Estate Planning – Class begins 6:30 p.m.  
 5032 Entertainment Law—Class begins 6:30 p.m.

**SEPTEMBER**

- (M) 10 Last class in 3122 Third Year Moot Court

**OCTOBER**

- (M) 8 Appeals in 4142 Fourth Year Moot Court  
 (TU) 9 Last class in 1132 Torts  
 Last class in 2072 Property  
 Last class in 2052 Restitution & Remedies  
 (W) 10 Last class in 1152 Introduction to Law & Legal Writing  
 Last class in 1022 Introduction to Law & Legal Writing  
 Last class in 1062 Contracts & Sales  
 Last class in 2022 Evidence  
 Last class in 2042 Civil Procedure  
 (TU) 16 Last class in 5192 Criminal Defense Skills & Values  
 Last class in 5242 Civil Litigation Skills and Values  
 Last class in 4102 Mortgages  
 (W) 17 Last class in 5042 Immigration Law  
 Last class in 3062 Business Associations  
 Last class in 4022 Constitutional Law  
 (TU) 23 Last class in 5362 TN Bar Exam Skills and Review  
 Last class in 1112 Criminal Procedure  
 (W) 24 5042 Immigration Law—Final Exam 4:45 p.m.  
 1152 Introduction to Law & Legal Writing – Final Exam 6:30 p.m.  
 1022 Introduction to Law & Legal Writing – Final Exam 6:30 p.m.  
 2042 Civil Procedure – Final Exam 6:30 p.m.
- TU) 30 2052 Restitution & Remedies – Final Exam 6:30 p.m.  
 5192 Criminal Defense Skills & Values—Final Exam 6:30  
 4102 Mortgages – Final Exam 6:30 p.m.
- (W) 31 1062 Contracts & Sales – Final Exam 6:30 p.m.  
 Last class in 3042 Estate Planning  
 Last class in 5032 Entertainment Law

**NOVEMBER**

- (TU) 6 2072 Property – Final Exam 6:30 p.m.  
 1112 Criminal Procedure – Final Exam 6:30 p.m.  
 (W) 7 4022 Constitutional Law – Final Exam 6:30 p.m.  
 3062 Business Associations – Final Exam 6:30 p.m.

- (TU) 13 1132 Torts – Final Exam 6:30 p.m.  
5362 TN Bar Exam Skills and Review – Final Exam 6:30 p.m.  
5242 Civil Litigation Skills & Values—Final Exam 6:30 p.m.
- (W) 14 2022 Evidence – Final Exam 6:30 p.m.  
3042 Estate Planning – Take Home Exam Due 6:30 p.m.  
5032 Entertainment Law—Final Exam 6:30 p.m.

### **ACADEMIC AWARDS**

NSL recognizes outstanding academic performance with Cooper’s Inn, the Founders’ Award and the Moot Court Award.

Cooper’s Inn is the school’s Honor Society. The top ten percent of each graduating class is inducted into the Honorable Society of Cooper’s Inn at Nashville School of Law at graduation and presented with a certificate suitable for framing.

The highest academic award a student may receive is the Founders’ Award. This award is presented at graduation to the student who has achieved the distinction of graduating at the top of his/her class. The school provides a set of the Tennessee Code Annotated to the recipient of the award.

The Moot Court Award is awarded to a fourth year student for outstanding performance during Fourth Year Moot Court class. The award is announced at graduation and the school provides a set of the Tennessee Code Annotated to the recipient of the award.

### **STUDENT COMPLAINT POLICY & PROCEDURES**

Complaints regarding any significant problem relating to the law school, law school program, or law school community should be signed and submitted in writing to the Associate Dean. The Associate Dean will process any complaint for consideration and resolution, coordinating with other staff and faculty as appropriate, and will inform the Dean of the complaint and any action taken. The Associate Dean will communicate any resolution or action taken regarding the complaint to the complaining student, generally within two weeks of submission. This complaint process is not intended to replace informal discussion regarding law school issues or concerns between students, faculty, staff, and administrators.

### **POLICY ON HANDGUNS**

Handguns are not allowed on the Nashville School of Law campus at any time, except as authorized. Commissioned police officers who are required to carry handguns must provide their name, serial number, cell phone number and class schedule to the NSL Chief of Security, Sgt. John Claybon. Sgt. Claybon will determine whether the student is authorized to carry the handgun on the NSL premises.

### **POLICY ON SMOKING**

Nashville School of Law enjoys a smoke-free environment. Smoking is allowed in the Courtyard only.

## **POLICY ON NONDISCRIMINATION**

It is the policy of Nashville School of Law not to discriminate on the basis of sex, disability, race, color, religion, age, sexual orientation or national or ethnic origin in its educational programs, employment policies, scholarships, or other school administered programs.

Disability harassment at the school is unacceptable, violates federal law, and will result in disciplinary action.

### **POLICIES, PRACTICES, AND PROCEDURES FOR PROCESSING REQUESTS FOR ACADEMIC ACCOMMODATIONS RECEIVED FROM INDIVIDUALS WITH DISABILITIES**

The Nashville School of Law does not have a comprehensive program oriented wholly towards educating students with disabilities, but strives to be supportive of the academic, personal, and work-related needs of each individual and committed to helping those with disabilities become full participants in the school.

This commitment is consistent with the School's obligations under Section 504 of the Rehabilitation Act of 1973 (Section 504) and the Americans with Disabilities Act of 1990 (ADA).

A. Types of accommodations to be provided to students with disabilities, including those with learning disabilities and with impaired sensory, manual, or speaking skills:

1. Classroom Accommodations
  - a. Classes may be audio taped.
  - b. Preferential seating may be provided.
  - c. Access to an electrical outlet will be provided for the use of a laptop computer.
  - d. Such other accommodations as determined reasonable and appropriate to the circumstances, unless such accommodation fundamentally alters the program or would result in an undue burden.
2. Examinations Accommodations
  - a. Preferential seating may be provided.
  - b. Access to an electrical outlet will be provided for the use of a laptop computer to take the test on.
  - c. Extended time for taking the test.
  - d. Private space for taking the test may be provided.
  - e. Such other accommodations as determined reasonable and appropriate to the circumstances, unless such accommodation would fundamentally alter the measurement of the skills or knowledge the examination is intended to test or would result in an undue burden.

B. Student Responsibility

To obtain disability accommodations, it is the responsibility of the student to contact the Associate Dean (615-256-3684) to set up an intake appointment. The student must provide current and appropriate medical or professional documentation.

C. Determination of Appropriate Accommodations

Based on the individual student's documentation, the Associate Dean will assess the student's functional limitations and academic needs, and from those, will determine the necessary services and accommodations for which the student is eligible. The Associate Dean will communicate the approved accommodations to the student's instructors for implementation. After registering for classes each year, students are responsible for scheduling an appointment with the Associate Dean to arrange reasonable accommodations for that year.

D. Required Documentation

Students requesting testing accommodations must submit medical or other diagnostic documentation that:

1. Establishes the existence of a disability;
2. Describes how the student's functional limitations impact his or her ability to take the examination

in question; and

3. Demonstrates the need for the accommodation.

The Disabilities Documentation Guidelines set forth the type of information Nashville School of Law deems appropriate in order to assess requests for accommodations. The Guidelines may be obtained by contacting the Nashville School of Law office at 615-256-3684 or the Guidelines may be downloaded from the school website at [www.nashvilleschooloflaw.net](http://www.nashvilleschooloflaw.net).

E. Insufficient Documentation

To insure that student requests for accommodations are handled appropriately and expeditiously:

1. The Associate Dean will communicate with students to help resolve documentation issues in a timely manner, including incomplete documentation and discrepancies in documentation.
2. If the Associate Dean deems the documentation submitted in support of a request for testing accommodations insufficient to establish the individual's disability, the individual's functional limitations in relation to taking the exam, or the need for the requested accommodations, the Associate Dean will promptly notify the student in writing that the documentation is insufficient. In addition, the Associate Dean will provide a clear explanation as to why the submitted documentation is deemed insufficient and shall indicate what specific additional information might cure the documentation problem identified by the Associate Dean.
3. If a student cures the defects within a reasonable time frame, the Associate Dean shall consider the application for testing accommodations for the exam and conduct an individualized assessment of the supplemental documentation.

F. Appeal Process

If a request for testing accommodations is denied because the Associate Dean determines that the testing accommodations are not warranted based upon the documentation provided, the Associate Dean will promptly notify the student in writing of such a denial and provide a clear written explanation of why the requested accommodations were denied. The denial letter will inform the student that he or she may request reconsideration of the Associate Dean's decision.

1. If after reconsideration, the Associate Dean determines that the testing accommodation are not warranted based upon the documentation provided, the Associate Dean will promptly notify the student in writing of such a denial and provide a clear written explanation of why the requested accommodations were denied.
2. The denial letter will inform the student he or she may appeal the Associate Dean's decision to the Dean.

G. Confidentiality

Nashville School of Law protects each student's right to privacy. All medical and health-related records are kept strictly confidential.

## **COURT APPEARANCES/INTERNSHIPS**

Pursuant to Supreme Court Rule 7, Section 12.03, any law student who has successfully completed one-half of the legal studies required for graduation in an approved law school in the State of Tennessee may, with the written approval of the Supreme Court of Tennessee, provide legal services to, and/or may appear in any municipal, county or state court on behalf of, any person or entity financially unable to afford counsel or on behalf of the state of Tennessee or of any municipal or county government; provided, however, that the law student is participating in a law school clinical program, furnishing assistance through a legal aid program, or serving as an assistant to a District Attorney General, the general counsel of any state agency, or a county or municipal legal director's office; and that the law student is under the immediate and personal supervision of a member of the law school's faculty, a licensed legal aid attorney, a District Attorney General or designated Assistant District Attorney General, a District Public Defender or designated Assistant District Public Defender, the Attorney General of Tennessee or any assistant in his or her office, the general counsel of any state agency or any staff attorney in his or her office, or the director of a county or municipal legal office or designated staff attorney.

The student can earn one (1) credit upon completion of 50 hours of satisfactory service. No further credit is permitted regardless of the length of service.

The procedure for obtaining approval to participate in this program is as follows:

1. The student contacts a state, county or municipal supervising attorney and asks that person to make a written request to the Dean that application be made by the Dean for approval by the Supreme Court for the student to be permitted to appear in court under their immediate supervision.
2. The student also makes a written request for approval and forwards both requests to the Dean, along with payment of tuition if academic credit is part of the request.
3. The Dean's office prepares a Petition and an Order for approval and forwards the Order and Petition to the Supreme Court.
4. When approved by the Supreme Court, the signed Order will be sent to the Dean and forwarded to the student and the supervising attorney. The Order will remain in effect until the student graduates.
5. The student participates in the program under the direction of the supervising attorney.
6. Upon receipt of the student evaluation form from the supervising attorney indicating that the student has satisfactorily performed at least 50 hours of service in court on behalf of a client, the student will be credited with one (1) credit.

### **FOREIGN LAW DEGREE**

For graduates of a law school in a foreign country to sit for the Tennessee Bar Examination, they are required by the Tennessee Supreme Court Rule 7, section 7.01, to complete one third of a law school's credits necessary for graduation at that institution. At Nashville School of Law, the requirement is sixteen (16) credits. NSL will certify to the Supreme Court those who successfully complete the following courses: Contracts (3), Torts (3), Crimes (1), Constitutional Criminal Law (1), Criminal Procedure (1), Evidence (3), elective course (1) and either Civil Procedure (3) or Property (3) or Conflicts of Law (2) and an additional elective (1).

### **ARRESTS**

All Nashville School of Law students have a continuing obligation to immediately report any arrests and/or citations during matriculation at Nashville School of Law. Failure to do so may lead to disciplinary action and may subsequently affect licensure to practice law in the state of Tennessee.

### **MINI BAR EXAMINATION**

All Rising Third Year Students are required to take the Mini Bar. Although the results will not be used to determine whether you proceed to the Third Year, it is a very important assessment tool, both for Students and the school. Rising Third Students should review all First and Second Year Courses in preparation to perform well on the examination. The examination will cover all First and Second Year Courses and will consist of 100 Multi-State questions and 6 Essay questions.

The 2012 February Mini Bar Examination will be given February 5, 2012. Registration for the Mini Bar will begin at 8:30 a.m. and the morning session will begin promptly at 9:00 a.m. with the Multi-State portion of the exam. You will have three hours to complete this portion. Lunch will be provided by the School. The lunch break is one hour. The afternoon session begins exactly one hour after the morning session was completed. You will have 3 hours to complete the essay portion of the exam.

Blue books will be provided. You must use a separate blue book for each essay question. Be sure to put your NSL ID # on your Multi-State Answer Sheet and on each Essay blue book. Bring at least two sharpened #2 pencils for the Multi-State portion. You may use a ballpoint pen for the Essay portion.

For best results, follow the **IRAC method** of answering the essay questions:

**Issues:** List all relevant issues and save space for additional issues you may find later.

**Rule of Law:** State the law as it applies to each issue.

**Application:** Apply the facts to the law as it relates to each issue.

**Conclusion:** State the conclusion.

Grading of the exam may require several months. When the results are available, the names of those students passing the exam will be posted on the website. Students must pass 65% of the multi-state questions and

3 of the essays to pass the exam. Student multi-state grades and the failing essay questions will be placed in the student mailboxes as soon as possible.

Should a student miss the exam, the student will be expected to take the exam scheduled for July 2012.

### **TENNESSEE BAR EXAMINATION**

The Tennessee Bar Examination is given twice a year, July and February. Fourth Year Henry Term graduating students will usually take the February Bar Exam, but may choose to wait until the July Bar Exam. The Application Form for taking the Tennessee Bar Examination and other bar examination information is available on the Tennessee Board of Law Examiners website: [www.state.tn.us/lawexaminers/](http://www.state.tn.us/lawexaminers/). Adele Anderson, Tennessee Board of Law Examiners Administrator and Laura Gatrell, Executive Director, Tennessee Lawyer's Assistance Program will address issues related to the bar application during class on June 18, 2012.

### **CONDITIONAL ADMISSION TO THE PRACTICE OF LAW IN TENNESSEE**

An applicant seeking admission to the practice of law in Tennessee whose previous conduct or behavior would or might result in a denial of admission may be conditionally admitted to the practice of law. During a period of conditional admission the applicant is monitored by the Tennessee Lawyer's Assistance Program and certain conditions may be required. See Rule 7, Section 12.05 Rules of the Tennessee Supreme Court.

### **GRADUATION**

Students graduating December 1, 2012, are required to pay a \$300 graduation fee at registration. Other fees related to graduation pictures, cap and gown, and graduation announcements will be posted on the website as they become available. Pictures will be taken in June. Caps and gowns, graduation announcements, etc. will be ordered in May.