

NASHVILLE SCHOOL OF LAW

STUDENT HANDBOOK

COOPER TERM

2011-2012

Table of Contents

Introduction	5
Contact Information	5
Administrative Staff	5
2011-2012 Cooper Term Calendar	6
Office Hours	6
Bookstore Hours	6
Library Hours	6
Tuition, Fees, Books & EXAM 4	7
Academic Standards and Policy, Academic Excellence	8
GPA Requirements for Students Entered Prior to June 1, 2007	8
GPA Requirements for Students Entering After May 31, 2007	9
Re-Admission After Voluntary Withdrawal	10
Class Attendance	10
Examinations, Make Up Examinations	10
Instructor Evaluations	10
Job Placement	11
Honor Council	11
Scholarships	11
Course Requirements	12
2011-2012 Cooper Term Class/Examination Schedule	13
2011-2012 Cooper Term Block Schedule	14
2011-2012 Cooper Term Academic Calendar	14
Academic Awards	17
Policy on Handguns	18
Policy on Smoking	18
Policy on Nondiscrimination, Policies, Practices, and Procedures for Processing Requests for Academic Accommodations Received From Individuals With Disabilities	18
Court Appearances/Internships	20
Foreign Law Degree, Mini Bar Examination, Arrests.	20
Tennessee Bar Examination	21
Conditional Admission to the Practice of Law in Tennessee.	21
Graduation	21

INTRODUCTION

Welcome to Nashville School of Law. This handbook is provided to give you information that you need during the Cooper Term 2011-2012. **It is very important that you read the entire handbook as it contains important rules, practices, policies, procedures and schedules all students must follow.** If you have questions about anything contained in this handbook or if you have questions not answered here, please contact the administrative office.

The information contained in this handbook is subject to change without notice. It is intended to serve as a general source of information for students. It is in no way intended to state contractual Terms. Nashville School of Law reserves the right to modify at any time its policies, rules and procedures with respect to admissions, academic regulations, continuance in school, graduation requirements, and/or fees. The courses and the teaching personnel described in this handbook are subject to change at any time.

Students should check the NSL website, www.nashvilleschooloflaw.net, frequently for announcements, updated information, grades, syllabi, etc.

CONTACT INFORMATION

Nashville School of Law	Telephone:	615-256-3684 (office)
4013 Armory Oaks Drive		615-256-3691 (library)
Nashville, TN 37204	FAX	615-244-2383
Web Site:	www.nashvilleschooloflaw.net	
Email:	beth@nashvilleschooloflaw.net	

ADMINISTRATIVE STAFF

Joe C. Loser, Jr.	President and Dean	dean@nashvilleschooloflaw.net
Virginia Townzen	Associate Dean	vtownzen@nashvilleschooloflaw.net
Beth McDonald	Registrar	beth@nashvilleschooloflaw.net
Amy Hennemann	Library Coordinator	
Robin Harrell	Assistant Registrar	robin@nashvilleschooloflaw.net
Chip Loser	Administrative Assistant	chip@nashvilleschooloflaw.net
Sharonda Greene	Administrative Assistant	sharonda@nashvilleschooloflaw.net
Heather Carr	Administrative Assistant	heather@nashvilleschooloflaw.net
Pete Cantrell	Cashier	

2011-2012 COOPER TERM CALENDAR

July 11	Cooper Term Registration for Fourth Year Students
July 12	Cooper Term Registration for Third Year Students
July 13	Cooper Term Registration for Second Year Students
July 18	Cooper Term Registration for First Year Students
July 19-20	Cooper Term Late Registration and Students on Probation
July 30	Mini Bar Exam for Rising Third Year Students
August 8	Orientation for Cooper Term Entering First Year Students
August 8	First day of Cooper Term classes
September 5	Labor Day—no classes
November 23	No Classes
November 24	Thanksgiving Day—no classes
December 20	Last class before Christmas
December 21	Christmas Holidays begin
January 4	Cooper Term classes resume
January 11	BLE & TLAP Session with Fourth Year Students
April 16	Cooper Term Final Exams Begin
May 19, 2012	Cooper Term Graduation
July 28, 2012	Mini-Bar Exam

OFFICE HOURS

Monday:	8:30 A.M.—5:30 P.M.
Tuesday:	8:30 A.M.—5:30 P.M.
Wednesday:	8:30 A.M.—5:30 P.M.
Thursday:	8:30 A.M.—5:30 P.M.

BOOKSTORE HOURS

REGULAR SCHEDULE:	Monday--Thursday	5:00 P.M.—6:30 P.M.
REGISTRATION SCHEDULE:	July 11—July 13	9:00 A.M.—4:00 P.M.
	July 18	9:00 A.M.—4:00 P.M.

LIBRARY HOURS

Monday:	8:30 A.M.—10:30 P.M.	Friday:	8:30 A.M.—6:00 P.M.
Tuesday:	8:30 A.M.—10:30 P.M.	Saturday:	8:30 A.M.—6:00 P.M.
Wednesday:	8:30 A.M.—10:30 P.M.	Sunday:	8:30 A.M.—6:00 P.M.
Thursday:	8:30 A.M.—10:30 P.M.		

Note: The library is closed on major holidays.

TUITION

The total tuition rate for the Cooper Term 2011-2012 year is \$5,292.00 based on 12 credit hours at \$441.00 per course credit hour. This may be paid in full at registration or in monthly installments with no additional charges. A \$200.00 fee must be paid at registration, and if graduating, a \$300 graduation fee.

Full payment of tuition at registration entitles the student to a 5% discount on the total tuition for the year. If unearned tuition is refunded for any reason, the student loses the benefit of the deduction.

If payment is to be in monthly installments, the first Cooper Term payment is due at registration. The second Cooper Term payment is due September 1, 2011. The remaining Cooper Term payments are due the first day of each month with the final Cooper Term payment due May 1, 2012. There is a \$10.00 late fee applied for tuition not received by the tenth of each month. No invoice or notice of delinquency will be sent to students making monthly payments. It is the student's responsibility to make the payment on time. Any student abusing the monthly payment privilege is subject to being dropped for nonpayment of tuition at the discretion of the dean and be required to pay in full to be restored as a matriculating student. Students who have been dropped for nonpayment of tuition and reinstated may be required to pay in full at the following registration.

For your convenience, you may keep your credit/debit card number on file in the office and have your tuition automatically deducted on the 7th of each month. To take advantage of automatic payment of your monthly tuition, complete the automatic Tuition Payment Form and return the completed form to the office. A new form must be submitted each year.

Any student suspended, dismissed or voluntarily withdrawn from any courses will be liable for the entire amount of tuition unless the school elects to forgive that portion of the tuition which is unearned at the time of the suspension, dismissal, or voluntary withdrawal. The dean's office must be notified in writing. There is a \$50.00 fee charged for each class dropped and a \$50.00 fee for each class added after registration. Fees are non-refundable.

FEES

Students are subject to the following non-refundable fees:

\$ 200.00	Registration Fee
\$ 90.00	EXAM 4 Fee due at Registration (Optional)
\$ 300.00	Graduation Fee (If graduating May 19, 2012)
\$ 100.00	Late Registration Fee (For Registering after July 20, 2011)
\$ 10.00	Late Tuition Fee
\$ 50.00	Drop Course Fee per Course
\$ 50.00	Add Course Fee per Course
\$ 20.00	Returned Check
\$ 10.00	Change Status Fee per Course
\$ 50.00	Make-up Exam Request Fee per Course
\$ 882.00	Third Year Moot Court
\$1323.00	Fourth Year Moot Court

EXAM 4

Students have the option of taking their final examinations on their laptops with EXAM 4 software. Not all instructors will be using this option. The fee is \$90.00 for the Cooper Term and **must** be paid at Registration.

BOOKS

Books may be purchased at the Bookstore during bookstore hours. No refund or exchanges will be made for books purchased by students. Due to limited storage space in the bookstore, books are ordered and stocked in the Bookstore approximately one (1) month before the date of the first class in a particular course.

ACADEMIC STANDARDS AND POLICY

Grade Equivalents:	95-100	A	4.0
	85-94	B	3.0
	75-84	C	2.0
	65-74	D	1.0
	0-64	F	0.0

ACADEMIC EXCELLENCE

Students are encouraged to strive for academic excellence while matriculating at Nashville School of Law. There is a high correlation between law school GPA and bar exam passage. The higher the GPA—the greater the chance of passing the bar exam the first time taken.

GPA REQUIREMENTS FOR STUDENTS ENTERED **BEFORE JUNE 1, 2007**

First Year students must successfully complete all required First Year courses with a cumulative grade point average of at least 2.00 to be eligible to enroll in any required Second Year course. Therefore, a First Year Student must:

- (1) Pass all First Year courses with at least a D, **and**
- (2) Have a cumulative GPA of at least a 2.00

before being considered a Second Year Student and eligible to register for Second Year courses.

Second Year students must successfully complete all required Second Year courses with a cumulative grade point average of at least 2.00 to be eligible to enroll in any required Third/Fourth Year course. Therefore, a Second Year Student must:

- (1) Pass all Second Year courses with at least a D, **and**
- (2) Have a cumulative GPA of at least a 2.00

before being considered a Third Year Student and eligible to register for any Third or Fourth Year courses.

Third and Fourth Year students must maintain a 2.00.

At the end of each school year, the cumulative grade point average of each student will be computed. Any student with a cumulative GPA of **2.00 or higher** is a student in **Good Standing**. Any student with a cumulative GPA of **less than 2.00** will be placed on **Academic Probation**. Priority at registration will be given students in Good Standing. Students on Academic Probation may register on a space available basis during late registration only.

Any student **not increasing their cumulative GPA to a 2.00** after one (1) year of Academic Probation will be **Academically Dismissed**.

Required courses only will be used to compute the cumulative GPA of any First and Second Year student. All courses, including elective courses, will be used to compute the cumulative GPA of any Third and Fourth Year student. Students are required to register for a minimum of six (6) credits and maintain registration for at least six (6) credits during the school year.

In order to graduate, a student must successfully complete the required number of credits (48) with a grade point average of at least 2.00.

When final course grades are received from the instructors, they will be posted at the school and on the Web Site.

GPA REQUIREMENTS FOR STUDENTS ENTERING **AFTER MAY 31, 2007**

First Year students must successfully complete all required First Year courses with a cumulative grade point average of at least 2.25 to be eligible to enroll in any required Second Year course. Therefore, a First Year Student must:

- (1) Pass all First Year courses with at least a D, **and**
- (2) Have a cumulative GPA of at least a 2.25

before being considered a Second Year Student and eligible to register for Second Year courses.

Second Year students must successfully complete all required Second Year courses with a cumulative grade point average of at least 2.25 to be eligible to enroll in any required Third/Fourth Year course. Therefore, a Second Year Student must:

- (1) Pass all Second Year courses with at least a D, **and**
- (2) Have a cumulative GPA of at least a 2.25

before being considered a Third Year Student and eligible to register for any Third or Fourth Year courses.

Third and Fourth Year students must maintain a 2.25.

At the end of each school year, the cumulative grade point average of each student will be computed. Any student with a cumulative GPA of **2.25 or higher** is a student in **Good Standing**. Any student with a cumulative GPA of **less than 2.25** will be placed on **Academic Probation**. Priority at registration will be given students in Good Standing. Students on Academic Probation may register on a space available basis during late registration only.

Any student **not increasing their cumulative GPA to a 2.25** after one (1) year of Academic Probation will be **Academically Dismissed**.

Required courses only will be used to compute the cumulative GPA of any first and Second Year student. All courses, including elective courses, will be used to compute the cumulative GPA of any Third and Fourth Year student. Students are required to register for a minimum of six (6) credits and maintain registration for at least six (6) credits during the school year.

In order to graduate, a student must successfully complete the required number of credits (48) with a grade point average of at least 2.25.

When final course grades are received from the instructors, they will be posted at the school and on the Web Site.

APPLICATION FOR RE-ADMISSION AFTER VOLUNTARY WITHDRAWAL

A student voluntarily withdrawing from attendance at Nashville School of Law during any academic school year must sit out the remaining portion of that school term. A student seeking re-admission after voluntary withdrawal must file an application for re-admission. If the most recent LSAT score of the applicant is more than five (5) years old, the applicant for re-admission must retake the LSAT and register for the LSDAS service. Three new letters of recommendation must be submitted to CAS or directly to Nashville School of Law.

CLASS ATTENDANCE

Class attendance is mandatory. There are **no** excused absences. A student who fails to attend 80% of the total class hours will be dropped from the class with no refund of tuition. A reminder letter may be sent to the student when the dean's office receives notification that the student has missed one-half of the allowed amount. Students are responsible for keeping up with their absences and urged to save their allowed absences for emergencies.

A student missing more than as follows will be dropped from the class:

1 credit course	2 classes
2 credit course	4 classes
3 credit course	7 classes
Third Year Moot Court	4 classes
Fourth Year Moot Court	5 classes

EXAMINATIONS

Students completing examinations must never use both their ID number and name. ID numbers only are to be used on examinations worth 50 percent or more of the final course grade.

Instructors are under no obligation to make examinations available at the Administrative Office for viewing. Students viewing examinations can not discuss any part of the examination with any other student, must stand at the front counter and may not make any notes.

MAKEUP EXAMINATIONS

Any student who fails to take the Final Examination in any course because of illness or any other excusable reason must make a request in writing to Dean Townzen for permission to make up the examination. The student must request an authorization form for each exam to be made up. Each request requires a fee of \$50.00. Both Dean Townzen and the instructor must approve the authorization form(s). If the request is approved, the arrangements must be made in the administrative office by contacting Robin Harrell. The deadline for all makeup Final Examinations is July 1, 2012, or the student will receive a failing grade.

Students must make arrangements directly with their instructors for any other makeup examinations.

INSTRUCTOR EVALUATIONS

Prior to the end of each course, the students will be asked to evaluate the performance of the instructor. Students are encouraged to be honest and candid. **Evaluations are mandatory and must be returned two (2) weeks before the final exam date or an "F" will be posted as the student's grade.**

JOB PLACEMENT

Periodically the school receives notice of full-time and part-time job openings. Students will be given the opportunity at registration to fill out a “Questionnaire for Placement Service” and indicate whether they are interested in receiving notification of job opportunities during the 2011-2012 school year. Notice of job opportunities will also be posted on bulletin boards and on the website.

HONOR COUNCIL

NSL students have adopted an honor code establishing standards of conduct and providing for enforcement of those standards by an Honor Council composed of students from each class. Election of Honor Council members shall take place during the first three weeks of school. Each level, First Year, Second Year, Third Year, and Fourth Year, shall elect one member to a two-year term and two members to a one-year term.

All students will receive a copy of the Honor Council Policies and Procedures at registration that should be read thoroughly, especially Article XI, “Violations of the Honor Code.”

SCHOLARSHIPS

A limited number of partial scholarships are awarded to Second, Third and Fourth Year students based on need and scholarship: John C. Tune Scholarship, Paul Holbrook Charitable Trust, William P. Cooper Scholarship, James Gilbert Lackey, Jr. Scholarship, J. Carlton Loser Scholarship, Luther E. Cantrell, Jr. Scholarship, George O. Albright Scholarship, Joe P. Binkley, Sr. Scholarship, Clarence Suiter Scholarship, Tennessee General Sessions Judges Conference Scholarship, Corryne Brazzell Arney Scholarship, Harry S. Lester Scholarship, Judge Charles Gilbert Scholarship, Justice Charles O’Brien Scholarship and other Trustee and Faculty Scholarships.

Scholarship applications should include a small photograph, a biographical statement of your past and present situation, your plans for the future use of your legal training, and the basis of your need for financial assistance. The application should be addressed to the Dean. The deadline for submitting applications is December 1 each year.

COURSE REQUIREMENTS

First Year Courses:

Contracts and Sales (3 credits)
Introduction to Law and Legal Writing (3 credits)
Torts (3 credits)
Crimes (1 credit)
Constitutional Criminal Law (1 credit)
Criminal Procedure (1 credit)

12 Credits

Second Year Courses:

Evidence (3 credits)
Civil Procedure (3 credits)
Restitution and Remedies (3 credits)
Property (3 credits)

12 Credits

Third and Fourth Year Courses:

Wills (2 credits)
Estate Planning (1 credit)
Business Associations (3 credits)
Advanced Legal Writing (1 credit)
Ethics and Professionalism (1 credit)
Third Year Moot Court (0 credit)
Negotiable Instruments (1 credit)
Secured Transactions (1 credit)
Constitutional Law (3 credits)
Conflicts of Law (2 credits)
Mortgages (1 credit)
Domestic Relations (1 credit)
Fourth Year Moot Court (0 credit)

17 Credits

For Cooper Term 2011-2012 entering First Year students, (7) elective credits must be earned during law school matriculation to complete the requirement of 48 credits. Scheduling changes may affect the number of required electives for some students. Any questions regarding the number of electives required should be addressed to the Associate Dean.

Electives are offered on a rotating basis between terms. Some electives have pre-requisites. Students should check Course Descriptions on the website before registration regarding pre-requisites.

2011-2012 COOPER TERM CLASS/EXAM SCHEDULE

FIRST YEAR

NUMBER/COURSE	INSTRUCTOR	DAY/TIME	FIRST CLASS	LAST CLASS	LOCATION	FINAL EXAM
1054 Contracts & Sales	J. Lewis	Mon. 6:30 p.m.	08/08/11	04/09/12	Auditorium	04/23/12 6:30 p.m.
1004 Intro to Law & Legal Writing	D. Hudson	Mon. 4:45 p.m.	08/08/11	04/09/12	Auditorium	04/16/12 6:30 p.m.
1014 Intro to Law & Legal Writing	D. Hudson	Mon. 8:20 p.m.	08/08/11	04/09/12	Auditorium	04/16/12 6:30 p.m.
1144 Torts	M. Davidson	Thurs. 6:30 p.m.	08/11/11	04/12/12	Auditorium	05/03/12 6:30 p.m.
1084 Crimes	J. Smith	Thurs. 8:20 p.m.	08/11/11	10/20/11	Auditorium	10/27/11 8:20 p.m.
1104 Constitutional Criminal Law	J. Smith	Thurs. 8:20 p.m.	11/03/11	02/02/12	Auditorium	02/09/12 8:20 p.m.
1124 Criminal Procedure	J. Smith	Thurs. 8:20 p.m.	02/16/12	04/26/12	Auditorium	05/17/12 6:30 p.m.

SECOND YEAR

NUMBER/COURSE	INSTRUCTOR	DAY/TIME	FIRST CLASS	LAST CLASS	LOCATION	FINAL EXAM
2034 Civil Procedure	D. Ash	Mon. 6:30 p.m.	08/08/11	04/09/12	Room 300	04/23/12 6:30 p.m.
2014 Evidence	S. Dozier	Mon. 8:20 p.m.	08/08/11	04/09/12	Room 300	04/30/12 6:30 p.m.
2064 Restitution & Remedies	R. Corlew	Thurs. 6:30 p.m.	08/11/11	04/12/12	Room 300	05/03/12 6:30 p.m.
2084 Property	J. Baird	Thurs. 8:20 p.m.	08/11/11	04/12/12	Room 300	05/10/12 6:30 p.m.

THIRD AND FOURTH YEAR

NUMBER/COURSE	INSTRUCTOR	DAY/TIME	FIRST CLASS	LAST CLASS	LOCATION	FINAL EXAM
3054 Business Associations	K. Reed Bracey	Mon. 6:30 p.m.	08/08/11	04/16/12	Room 200	05/07/12 6:30 p.m.
3014 Wills	R. Kennedy	Mon. 8:20 p.m.	08/08/11	01/23/12	Room 200	01/30/12 6:30 p.m.
3034 Estate Planning	H. Dodson	Mon. 8:20 p.m.	02/06/12	04/16/12	Room 200	Take home exam due 04/30/12
3134 Advanced Legal Writing	D. Hudson	Thurs. 6:30 p.m.	08/11/11	10/20/11	Room 200	10/27/11 6:30 p.m.
3084 Advanced Legal Writing	D. Capparella	Thurs. 6:30 p.m.	08/11/11	10/20/11	Room 400	10/27/11 6:30 p.m.
3104 Ethics & Professionalism	L. Chastain	Thurs. 6:30 p.m.	11/03/11	02/02/12	Room 200	02/09/12 6:30 p.m.
3114 Third Year Moot Court	T. Carlton	Wed. 6:30 p.m.	10/05/11	03/21/12	Trial Courtroom	
4014 Constitutional Law	W. Koch	Mon. 6:30 p.m.	08/08/11	04/16/12	Room 100	04/30/12 6:30 p.m.
4034 Negotiable Instruments	R. Corlew	Mon. 8:20 p.m.	08/08/11	10/24/11	Room 100	10/31/11 8:20 p.m.
4054 Secured Transactions	R. Corlew	Mon. 8:20 p.m.	11/07/11	01/30/12	Room 100	02/06/12 8:20 p.m.
4084 Conflicts of Law	S. Daniel	Thurs. 6:30 p.m.	08/11/11	01/26/12	Room 100	02/09/12 6:30 p.m.
4104 Mortgages	W. Turner	Thurs. 6:30 p.m.	02/16/12	04/26/12	Room 100	05/03/12 6:30 p.m.
4124 Domestic Relations	P. Smith	Thurs. 8:20 p.m.	08/11/11	10/20/11	Room 100	10/27/11 8:20 p.m.
4134 Fourth Year Moot Court	J. Butler	Wed. 6:30 p.m.	08/17/11	04/04/12 Appeals	Appellate Courtroom	

ELECTIVES

NUMBER /COURSE	INSTRUCTOR	DAY/TIME	FIRST CLASS	LAST CLASS	LOCATION	FINAL EXAM
5014 Law Office Management	Kitch	Mon. 8:20 p.m.	02/13/12	04/23/12	Room 100	05/07/12 6:30 p.m.
5044 Immigration Law	Arroyo	Thurs. 4:45 p.m.	08/11/11	10/20/11	Room 100	10/27/11 4:45 p.m.
5104 Workers' Comp Law	Corley	Thurs. 4:45 p.m.	11/03/11	02/02/11	Room 100	02/09/12 4:45 p.m.
5414 Technology & The Law	E. Davidson	Thurs. 4:45 p.m.	02/16/12	04/26/12	Room 100	05/03/12 4:45 p.m.
5214 First Amendment Law	Hudson	Thurs. 6:30 p.m.	02/09/12	04/26/12	Room 200	05/03/12 6:30 p.m.
5184 Emp & Labor Law	Howell	Thurs. 8:20 p.m.	08/11/11	01/26/12	Room 200	02/02/12 6:30 p.m.
5204 Mental Health Law	Eisenstein	Thurs. 8:20 p.m.	02/09/12	04/19/12	Room 200	05/10/12 6:30 p.m.
5364 TN Bar Skills & Rev	Hudson	Thurs. 8:20 p.m.	11/03/11	04/26/12	Room 100	05/10/12 6:30 p.m.

2011-2012 COOPER TERM CLASS SCHEDULE

TIME	MONDAY	WEDNESDAY	THURSDAY
4:45 P.M.- 6:25 P.M.	1004 Intro to Law & Legal Writing— Hudson		5044 Immigration Law (fall)— Arroyo 5104 Workers' Compensation Law (winter)— Corley 5414 Technology & The Law (spring)— E. Davidson
6:30 P.M.- 8:10 P.M.	1054 Contracts-- Lewis 2034 Civil Procedure-- Ash 3054 Business Associations-- Reed-Bracey 4014 Constitutional Law-- Koch	3114 Third Year Moot Court— Carlton 4134 Fourth Year Moot Court— Butler	1144 Torts-- Davidson 2064 Rest. & Remedies-- Corlew 3134 Advanced Legal Writing (fall)-- Hudson 3084 Advanced Legal Writing (fall)-- Capperella 3104 Ethics & Professionalism (winter)-- Chastain 5214 First Amendment Law (spring)-- Hudson 4084 Conflicts of Law-- Daniel 4104 Mortgages-- Turner
8:20 P.M.- 10:00 P.M.	1014 Intro to Law & Legal Writing-- Hudson 2014 Evidence-- Dozier 3014 Wills-- Kennedy 3034 Estate Planning-- Dodson 4034 Negotiable Instruments-- Corlew 4054 Secured Transactions-- Corlew 5014 Law Office Management (spring)-- Kitch		1084 Crimes-- Smith 1104 Constitutional Criminal Law-- Smith 1124 Criminal Procedure-- Smith 2084 Property-- Baird 5184 Employment & Labor Law (fall/winter)-- Howell 5204 Mental Health Law (spring)-- Eisenstein 4124 Domestic Relations (fall)— Smith 5364 TN Bar Exam Skills & Review (winter/spring)-- Hudson

COOPER TERM 2011-2012 ACADEMIC CALENDAR

AUGUST

- (M) 8 1004 Introduction to Law & Legal Writing – Class begins 4:45 p.m.
 1054 Contracts and Sales - Class begins 6:30 p.m.
 2034 Civil Procedure - Class begins 6:30 p.m.
 3054 Business Associations - Class begins 6:30 p.m.
 4014 Constitutional Law - Class begins 6:30 p.m.
 1014 Introduction to Law and Legal Writing - Class begins 8:20 p.m.
 2014 Evidence - Class begins 8:20 p.m.
 3014 Wills - Class begins 8:20 p.m.
 4034 Negotiable Instruments - Class begins 8:20 p.m.
- (TH) 11 5044 Immigration Law - Class begins 4:45 p.m.
 1144 Torts - Class begins 6:30 p.m.
 2064 Restitution & Remedies - Class begins 6:30 p.m.
 3134 Advanced Legal Writing – Class begins 6:30 p.m.
 4084 Conflicts of Law - Class begins 6:30 p.m.
 1084 Crimes - Class begins 8:20 p.m.
 2084 Property - Class begins 8:20 p.m.
 3084 Advanced Legal Writing - Class begins 6:30 p.m.
 4124 Domestic Relations - Class begins 8:20 p.m.
 5184 Employment & Labor Law - Class begins 8:20 p.m.
- (W) 17 4134 Fourth Year Moot Court -- Class begins 6:30 p.m.

SEPTEMBER

(M) 5 **LABOR DAY – NO CLASSES**

OCTOBER

(W) 5 3114 Third Year Moot Court - Class begins 6:30 p.m.

(TH) 20 Last class in 1084 Crimes
Last class in 3134 Advanced Legal Writing
Last class in 3084 Advanced Legal Writing
Last class in 4124 Domestic Relations
Last class in 5044 Immigration Law

(M) 24 Last class in 4034 Negotiable Instruments

(TH) 27 3134 Advanced Legal Writing – Final Exam 6:30 p.m.
3084 Advanced Legal Writing - Final Exam 6:30 p.m.
1084 Crimes – Final Exam 8:20 p.m.
4124 Domestic Relations – Final Exam 8:20 p.m.
5044 Immigration Law - Final Exam 4:45 p.m.

(M) 31 4034 Negotiable Instruments - Final Exam 8:20 p.m.

NOVEMBER

(TH) 3 1104 Constitutional Criminal Law - Class begins 8:20 p.m.
3104 Ethics & Professionalism - Class begins 6:30 p.m.
5104 Workers' Compensation Law - Class begins 4:45 p.m.
5364 TN Bar Exam Skills & Review - Class begins 8:20 p.m.

(M) 7 4054 Secured Transactions – Class begins 8:20 p.m.

(W) 23 **NO CLASSES**

(TH) 24 **THANKSGIVING - NO CLASSES**

DECEMBER

(TU) 20 **LAST CLASS BEFORE CHRISTMAS**

(W) 21 **CHRISTMAS BREAK BEGINS**

JANUARY

(W) 4 **CLASSES RESUME**

(W) 11 BLE & TLAP Session with Fourth Year Students
(4134 Fourth Year Moot Court will **NOT** meet)

(M) 23 Last class in 3014 Wills

- (TH) 26 Last class in 4084 Conflicts of Law
 Last class in 5184 Employment & Labor Law
- (M) 30 3014 Wills - Final Exam 6:30 p.m.
 (3054 Business Associations and 4014 Constitutional Law will **NOT** meet)
 Last class in 4054 Secured Transactions

FEBRUARY

- (TH) 2 Last class in 1104 Constitutional Criminal Law
 Last class in 3104 Ethics & Professionalism
 Last class in 5104 Workers' Compensation Law
 5184 Employment & Labor Law - Final Exam 6:30 p.m.
- (M) 6 3034 Estate Planning - Class begins 8:20 p.m.
 4054 Secured Transactions -- Final Exam 8:20 p.m.
- (TH) 9 1104 Constitutional Criminal Law – Final Exam 8:20 p.m.
 4084 Conflicts of Law – Final Exam 6:30 p.m.
 (5364 TN Bar Exam Skills & Review will **NOT** meet).
 5104 Workers' Compensation Law - Final Exam 4:45 p.m.
 3104 Ethics & Professionalism - Final Exam 6:30 p.m.
 5204 Mental Health Law - Class begins 8:20 p.m.
- (M) 13 5014 Law Office Management - Class begins 8:20 p.m.
- (TH) 16 1124 Criminal Procedure – Class begins 8:20 p.m.
 4104 Mortgages – Class begins 6:30 p.m.
 5414 Technology and The Law - Class begins 4:45 p.m.
 5214 First Amendment Law - Class begins 6:30 p.m.

MARCH

- (W) 21 3114 Third Year Moot Court - Final Meeting 6:30 p.m.

APRIL

- (W) 4 4134 Fourth Year Moot Court - Appeals 6:30 p.m.
- (M) 9 Last class in 1004 Introduction to Law & Legal Writing
 Last class in 1014 Introduction to Law & Legal Writing
 Last class in 1054 Contracts & Sales
 Last class in 2034 Civil Procedure
 Last class in 2014 Evidence
- (TH) 12 Last class in 1144 Torts
 Last class in 2064 Restitution & Remedies
 Last class in 2084 Property
- (M) 16 1014 Introduction to Law & Legal Writing - Final Exam 6:30 p.m.
 1004 Introduction to Law & Legal Writing – Final Exam 6:30 p.m.
 Last class in 3054 Business Associations

Last class in 3034 Estate Planning – **Take Home Exam Due to Instructor April 30, 2012**

Last class in 4014 Constitutional Law

- (TH) 19 Last class in 5204 Mental Health Law
- (W) 21 Last class in 3114 Third Year Moot Court
- (M) 23 1054 Contracts & Sales - Final Exam 6:30 p.m.
2034 Civil Procedure - Final Exam 6:30 p.m.
Last class in 5014 Law Office Management
- (TH) 26 Last class in 1124 Criminal Procedure
Last class in 4104 Mortgages
Last class in 5414 Technology and The Law
Last class in 5214 First Amendment Law
Last class in 5364 TN Bar Exam Skills & Review
- (M) 30 2014 Evidence - Final Exam 6:30 p.m.
3034 Estate Planning -- **Take Home Exam Due to Instructor**
4014 Constitutional Law - Final Exam 6:30 p.m.

MAY

- (TH) 3 1144 Torts - Final Exam 6:30 p.m.
2064 Restitution & Remedies – Final Exam 6:30
4104 Mortgages – Final Exam 6:30 p.m.
5414 Technology and The Law - Final Exam 4:45 p.m.
5214 First Amendment Law - Final Exam 6:30 p.m.
- (M) 7 3054 Business Associations - Final Exam 6:30 p.m.
5014 Law Office Management - Final Exam 6:30 p.m.
- (TH) 10 2084 Property - Final Exam 6:30 p.m.
5204 Mental Health Law - Final Exam 6:30 p.m.
5364 TN Bar Exam Skills & Review - Final Exam 6:30 p.m.
- (TH) 17 1124 Criminal Procedure – Final Exam 6:30 p.m.
- (SA) 19 Graduation

ACADEMIC AWARDS

NSL recognizes outstanding academic performance with Cooper's Inn, the Founders' Award and the Moot Court Award.

Cooper's Inn is the school's Honor Society. The top ten percent of each graduating class is inducted into the Honorable Society of Cooper's Inn at Nashville School of Law at graduation and presented with a certificate suitable for framing.

The highest academic award a student may receive is the Founders' Award. This award is presented at graduation to the student who has achieved the distinction of graduating at the top of his/her class. The school provides a set of the Tennessee Code Annotated to the recipient of the award.

The Moot Court Award is awarded to a fourth year student for outstanding performance during Fourth Year Moot Court class. The award is announced at graduation and the school provides a set of the Tennessee Code Annotated to the recipient of the award.

POLICY ON HANDGUNS

Handguns are not allowed on the Nashville School of Law campus at any time, except as authorized. Commissioned police officers who are required to carry handguns must provide their name, serial number, cell phone number and class schedule to the NSL Chief of Security, Sgt. John Claybon. Sgt. Claybon will determine whether the student is authorized to carry the handgun on the NSL premises.

POLICY ON SMOKING

Nashville School of Law enjoys a smoke-free environment. Smoking is allowed in the Courtyard only.

POLICY ON NONDISCRIMINATION

It is the policy of Nashville School of Law not to discriminate on the basis of sex, disability, race, color, religion, age, sexual orientation or national or ethnic origin in its educational programs, employment policies, scholarships, or other school administered programs.

Disability harassment at the school is unacceptable, violates federal law, and will result in disciplinary action.

POLICIES, PRACTICES, AND PROCEDURES FOR PROCESSING REQUESTS FOR ACADEMIC ACCOMMODATIONS RECEIVED FROM INDIVIDUALS WITH DISABILITIES

The Nashville School of Law does not have a comprehensive program oriented wholly towards educating students with disabilities, but strives to be supportive of the academic, personal, and work-related needs of each individual and committed to helping those with disabilities become full participants in the school.

This commitment is consistent with the School's obligations under Section 504 of the Rehabilitation Act of 1973 (Section 504) and the Americans with Disabilities Act of 1990 (ADA).

A. Types of accommodations to be provided to students with disabilities, including those with learning disabilities and with impaired sensory, manual, or speaking skills:

1. Classroom Accommodations
 - a. Classes may be audio taped.
 - b. Preferential seating may be provided.
 - c. Access to an electrical outlet will be provided for the use of a laptop computer.
 - d. Such other accommodations as determined reasonable and appropriate to the circumstances, unless such accommodation fundamentally alters the program or would result in an undue burden.
2. Examinations Accommodations
 - a. Preferential seating may be provided.
 - b. Access to an electrical outlet will be provided for the use of a laptop computer to take the test on.
 - c. Extended time for taking the test.
 - d. Private space for taking the test may be provided.

- e. Such other accommodations as determined reasonable and appropriate to the circumstances, unless such accommodation would fundamentally alter the measurement of the skills or knowledge the examination is intended to test or would result in an undue burden.

B. Student Responsibility

To obtain disability accommodations, it is the responsibility of the student to contact the Associate Dean (615-256-3684) to set up an intake appointment. The student must provide current and appropriate medical or professional documentation.

C. Determination of Appropriate Accommodations

Based on the individual student's documentation, the Associate Dean will assess the student's functional limitations and academic needs, and from those, will determine the necessary services and accommodations for which the student is eligible. The Associate Dean will communicate the approved accommodations to the student's instructors for implementation. After registering for classes each year, students are responsible for scheduling an appointment with the Associate Dean to arrange reasonable accommodations for that year.

D. Required Documentation

Students requesting testing accommodations must submit medical or other diagnostic documentation that:

1. Establishes the existence of a disability;
2. Describes how the student's functional limitations impact his or her ability to take the examination in question; and
3. Demonstrates the need for the accommodation.

The Disabilities Documentation Guidelines set forth the type of information Nashville School of Law deems appropriate in order to assess requests for accommodations. The Guidelines may be obtained by contacting the Nashville School of Law office at 615-256-3684 or the Guidelines may be downloaded from the school website at www.nashvilleschooloflaw.net.

E. Insufficient Documentation

To insure that student requests for accommodations are handled appropriately and expeditiously:

1. The Associate Dean will communicate with students to help resolve documentation issues in a timely manner, including incomplete documentation and discrepancies in documentation.
2. If the Associate Dean deems the documentation submitted in support of a request for testing accommodations insufficient to establish the individual's disability, the individual's functional limitations in relation to taking the exam, or the need for the requested accommodations, the Associate Dean will promptly notify the student in writing that the documentation is insufficient. In addition, the Associate Dean will provide a clear explanation as to why the submitted documentation is deemed insufficient and shall indicate what specific additional information might cure the documentation problem identified by the Associate Dean.
3. If a student cures the defects within a reasonable time frame, the Associate Dean shall consider the application for testing accommodations for the exam and conduct an individualized assessment of the supplemental documentation.

F. Appeal Process

If a request for testing accommodations is denied because the Associate Dean determines that the testing accommodations are not warranted based upon the documentation provided, the Associate Dean will promptly notify the student in writing of such a denial and provide a clear written explanation of why the requested accommodations were denied. The denial letter will inform the student that he or she may request reconsideration of the Associate Dean's decision.

1. If after reconsideration, the Associate Dean determines that the testing accommodation are not warranted based upon the documentation provided, the Associate Dean will promptly notify the student in writing of such a denial and provide a clear written explanation of why the requested accommodations were denied.
2. The denial letter will inform the student he or she may appeal the Associate Dean's decision to the Dean.

G. Confidentiality

Nashville School of Law protects each student's right to privacy. All medical and health-related records are kept strictly confidential.

COURT APPEARANCES/INTERNSHIPS

Pursuant to Supreme Court Rule 7, Section 11.03, any law student who has successfully completed one-half of the legal studies required for graduation in an approved law school in the State of Tennessee may, with the written approval of the Supreme Court of Tennessee, provide legal services to, and/or may appear in any municipal, county or state court on behalf of, any person or entity financially unable to afford counsel or on behalf of the state of Tennessee or of any municipal or county government; provided, however, that the law student is participating in a law school clinical program, furnishing assistance through a legal aid program, or serving as an assistant to a District Attorney General, the general counsel of any state agency, or a county or municipal legal director's office; and that the law student is under the immediate and personal supervision of a member of the law school's faculty, a licensed legal aid attorney, a District Attorney General or designated Assistant District Attorney General, a District Public Defender or designated Assistant District Public Defender, the Attorney General of Tennessee or any assistant in his or her office, the general counsel of any state agency or any staff attorney in his or her office, or the director of a county or municipal legal office or designated staff attorney.

The student can earn one (1) credit upon completion of 50 hours of satisfactory service. No further credit is permitted regardless of the length of service.

FOREIGN LAW DEGREE

For graduates of a law school in a foreign country to sit for the Tennessee Bar Examination, they are required by the Tennessee Supreme Court Rule 7, section 7.01, to complete one third of a law school's credits necessary for graduation at that institution. At Nashville School of Law, the requirement is sixteen (16) credits. NSL will certify to the Supreme Court those who successfully complete the following courses: Contracts (3), Torts (3), Crimes (1), Constitutional Criminal Law (1), Criminal Procedure (1), Evidence (3), elective course (1) and either Civil Procedure (3) or Property (3) or Conflicts of Law (2) and an additional elective (1).

ARRESTS

All Nashville School of Law students have a continuing obligation to immediately report any arrests and/or citations during matriculation at Nashville School of Law. Failure to do so may lead to disciplinary action and may subsequently affect licensure to practice law in the state of Tennessee.

MINI BAR EXAMINATION

All Rising Third Year Students are required to take the Mini Bar. Although the results will not be used to determine whether you proceed to the Third Year, it is a very important assessment tool, both for Students and the school. Rising Third Students should review all First and Second Year Courses in preparation to perform well on the examination. The examination will cover all First and Second Year Courses and will consist of 100 Multi-State questions and 6 Essay questions.

The 2012 July Mini Bar Examination will be given July 28, 2012. Registration for the Mini Bar will begin at 8:30 a.m. and the morning session will begin promptly at 9:00 a.m. with the Multi-State portion of the exam. You will have three hours to complete this portion. Lunch will be provided by the School. The lunch break is one hour. The afternoon session begins exactly one hour after the morning session was completed. You will have 3 hours to complete the essay portion of the exam.

Blue books will be provided. You must use a separate blue book for each essay question. Be sure to put your NSL ID # on your Multi-State Answer Sheet and on each Essay blue book. Bring at least two sharpened #2 pencils for the Multi-State portion. You may use a ballpoint pen for the Essay portion.

For best results, follow the **IRAC method** of answering the essay questions:

Issues: List all relevant issues and save space for additional issues you may find later.

Rule of Law: State the law as it applies to each issue.

Application: Apply the facts to the law as it relates to each issue.

Conclusion: State the conclusion.

Compiling student results could take weeks. Results will be placed in student mailboxes when available. Should a student miss the exam, the student will be expected to take the exam scheduled for January, 2012.

TENNESSEE BAR EXAMINATION

The Tennessee Bar Examination is given twice a year, July and February. Fourth Year Cooper Term graduating students will usually take the July Bar Exam, but may choose to wait until the February Bar Exam. The Application Form for taking the Tennessee Bar Examination and other bar examination information is available on the Tennessee Board of Law Examiners website: www.state.tn.us/lawexaminers/. Adele Anderson, Tennessee Board of Law Examiners Administrator and Laura Gatrell, Executive Director, Tennessee Lawyer's Assistance Program will address issues related to the bar application during class on January 11, 2012.

CONDITIONAL ADMISSION TO THE PRACTICE OF LAW IN TENNESSEE

An applicant seeking admission to the practice of law in Tennessee whose previous conduct or behavior would or might result in a denial of admission may be conditionally admitted to the practice of law. During a period of conditional admission the applicant is monitored by the Tennessee Lawyer's Assistance Program and certain conditions may be required. See Rule 7, Section 11.05 Rules of the Tennessee Supreme Court.

GRADUATION

Students graduating May 19, 2012, are required to pay a \$300 graduation fee at registration. Other fees related to graduation pictures, cap and gown, and graduation announcements will be posted on the website as they become available. Pictures will be taken in November. Caps and gowns, graduation announcements, etc. will be ordered in January.

